

## **We remind you of the beginning of the reporting period of salary notices for HQS**

The reporting period for the notification of HQS salaries for the 3rd quarter of 2022 began on 01.10.2022

Employers, as well as customers of works (services) that attract highly qualified specialists, are required to notify every quarter the territorial division for migration of the Ministry of Internal Affairs of Russia of the fulfillment of obligations to pay salaries (remuneration) to the HQS.

In accordance with paragraph 13 of Art. 13.2 of the Federal Law of July 25, 2002 N 115-FZ "On the Legal Status of Foreign Citizens in Russia" notification is submitted quarterly no later than the last business day of the month following the reporting quarter.

The next reporting period for submitting HQS salary notifications began on October 1, 2022.

Thus, a notice of payment of salaries or remuneration of a HQS for the 3rd quarter of 2022 must be submitted no later than October 31, 2022.

Confidence Group specialists are ready to provide you with support in preparing notifications, as well as their timely and correct submission to the units of the Ministry of Internal Affairs of Russia, however, we ask you to return the signed forms to us by October 15, 2022 due to the fact that there are risks of receiving a fine from - for the late processing of notifications, since the Ministry of Internal Affairs of the Russian Federation employs significantly fewer employees to process notifications than in 2021, and in the last reporting period, documents were entered into the database several months after forms were received.

Please note that for failure to notify or violation of the established procedure and (or) form of notification, administrative liability is established in the form of a fine for officials in the amount of thirty-five thousand to seventy thousand rubles; for legal entities - from four hundred thousand to one million rubles.

We are ready not only to prepare notification forms in full compliance with the legislation of Russia, but also to correctly print, flash your documents, and also send a courier to the address you specified for affixing seals and signatures of company officials. Services are also available to check the forms prepared by you.

For more information, please contact the consultants of the Confidence Group company.

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